



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
SYBIL BRAND COMMISSION FOR INSTITUTIONAL
INSPECTIONS**

**KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 372
LOS ANGELES, CA 90012
<http://sbc.lacounty.gov>**

Wednesday, June 13, 2012

10:00 AM

AUDIO LINK FOR THE ENTIRE MEETING. (12-2830)

Attachments: [SUPPORTING DOCUMENT](#)

Present: Chairperson Eleanor R. Montañó, Commissioner Barbara Bigby, Commissioner Cheryl Grills Ph.D., Commissioner Anne S. Hill, Commissioner Donald S. Andrews and Commissioner Susan Burton

Excused: Vice Chairperson Frank S. Bacio

Call to Order. (12-2764)

Chairperson Montañó called the meeting to order at 10:03 a.m. Commissioners Grills and Burton joined the meeting at 10:12 a.m. respectfully.

Chairperson Montañó led in the Pledge of Allegiance, followed by a moment of silence.

I. ADMINISTRATIVE MATTERS

1. Approval of the June 06, 2012 Minutes. (12-2765)

On motion of Commissioner Bigby, seconded by Commissioner Andrews, the minutes of June 6, 2012 were approved.

Attachments: [SUPPORTING DOCUMENT](#)

II. REPORTS

2. Chairperson's Report on Various Items for June 13, 2012. (12-2767)

Chairperson Montano informed the Commissioners that Vice

Chairperson Bacio was hospitalized but has been released and recovering very well.

Additionally, Chairperson Montaña shared the following Newspaper Articles with the Commissioners:

Los Angeles Times:

**Reform of Child Agency Stalls (June 4, 2012)
Push to Reform Child Welfare Agency Stalls (June 4, 2012)
The Cost of Delay (June 4, 2012)**

Chairperson Montano introduced and welcomed new Commissioner Susan Burton. Sharing her background and experience Commissioner Burton stated that she is the Founding Director of "A New Way of Life Re-entry Project" that specializes in providing housing and re-entry support for women and children; advocating for the human and civil rights of constituents incarcerated and constituents with past convictions; and leadership development for formerly incarcerated women.

Commissioner Burton further shared that she is the recipient of the "2010 Top 10 CNN Hero Award" presented at the CNN Hero's "An All-Star Tribute" and the recipient of the "Civil Activist Award" presented by Harvard University. She further expressed that she is excited and is looking forward to working with the Commissioners.

Attachments: [SUPPORTING DOCUMENT](#)

- 3. Treasurer's Report for June 13, 2012. (12-2768)**

There was no report given.

- 4. Staff Report on Correspondence Received and Department Representative Reports for June 13, 2012. (12-2769)**

Ms. Bolaji Famuyiwa reminded the Commission that mileage claims for the entire month should be recorded on one form and submitted at the end of each month.

She further reported that the County Auditor-Controller requires payroll to conduct an unannounced payroll audit at least once a year to ensure that all employees receiving warrants or direct deposit notices are valid employees of the County. The Commissioners were requested to sign

the audit form as they received their checks/check stubs.

Ms. Famuyiwa further informed the Commission that the invitations for the SBC Scholarship Reception have been mailed out to the recipients. Copies of the invitations as well as the menu from City Fare were shared with the Commissioners.

5. Review of Group Home Compliance Monitoring Audit Reports presented on June 13, 2012. (12-2770)

There was no report given.

6. Commissioners' Reports on Group Homes and/or Detention Facilities Inspections from June 7, 2012 to June 12, 2012. (12-2771)

During the reporting period the following Group Homes/Facilities were reported as being in satisfactory condition:

- **Chairperson Montano and Commissioner Andrews visited West Hollywood Station on June 7, 2012.**
- **Chairperson Montano and Commissioner Andrews visited Optimist Boy's Home -30 #3, on June 11, 2012.**
- **Chairperson Montano and Commissioner Andrews visited Pacific Lodge Boys Home -32 #1, on June 12, 2012.**
- **Commissioner Bigby visited Bourne Inc. -3 #1, on June 8, 2012.**

During the reporting period the following Group Home was reported as being in unsatisfactory condition:

- **Commissioners Grills and Burton visited Newall House Massada Homes - 10 #1 on June 8, 2012 and reported that current Needs and Services Plans were missing, there was no earthquake supply kit and the bathroom tub and showers needed resurfacing. Additionally, Commissioner Grills submitted a Corrective Action Response Form to be returned within 30 days.**

III. MISCELLANEOUS

Matters Not Posted

7. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda. (12-2774)

There were no matters presented for a future agenda.

Public Comment

8. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (12-2775)

There were no members of the public present to address the Commission.

Adjournment

9. Adjournment for the meeting of June 13, 2012. (12-2776)

There being no further business, the meeting adjourned at 11:30 a.m.